

Six Steps for Facilitating the School-wide Implementation Review (SIR)



Step 1: Prior to the SIR facilitation day, identify the teams that will be attending. Remember, you will select either reading or mathematics. These should be school-level teams. Here are ideas for team participation:

Level	Reading	Mathematics
The team (of at least three) must have knowledge of reading or math curriculum/instruction/assessment that occurs across the entire school		
Elementary	<ul style="list-style-type: none"> • Principal (essential) • Special educator • General educator • Reading specialist • School counselor/social worker • School psychologist • Lower grade-level teacher • Upper grade-level teacher 	<ul style="list-style-type: none"> • Principal (essential) • Special educator • General educator • Math specialist • School counselor/social worker • School psychologist • Lower grade-level teacher • Upper grade-level teacher
MS	<ul style="list-style-type: none"> • Principal (essential) • Special educator • General educator • Reading specialist • School counselor/social worker • School psychologist 	<ul style="list-style-type: none"> • Principal (essential) • Special educator • General educator • Math specialist • School counselor/social worker • School psychologist
HS	<ul style="list-style-type: none"> • Principal (essential) • Special educator • ALL teachers are reading teachers, due to the disciplinary literacy standards • ELA/Math/Science/Social Studies teachers • Business/Technology/FACS/PE/etc. teachers • Reading specialist (if one supports school) • School counselor/social worker • School psychologist 	<ul style="list-style-type: none"> • Principal (essential) • Special educator • Math teachers • Math coach (if one supports school) • School counselor/social worker • School psychologist

Step 2: Access school login information. Principals may have this information to provide to the team. If not, login information can be requested [here](#).

Step 3: Print documents for the teams and participants

One copy per TEAM of [Accessing the School-wide Implementation Review \(SIR\) for Schools](#)

One copy per PARTICIPANT of the [SIR Line Items with Evidence](#) and [Levels of Implementation and SIR guidance](#)

Step 4: Set aside about an hour and half to take the SIR

Step 5: View this [video](#) with the team prior to completing the SIR (or share with the team ahead of time)

Step 6: Take the SIR and take notes on the SIR Line Items with Evidence, instruct one person to login to the SIR to record answers and one person to take notes on [SIR Line Items with Evidence](#); login to the SIR at wisconsinrticenter.org > [School Implementation](#) > [Assess System](#)

Tips:

- It is common for a team to begin “spinning” on a line item. If this begins to occur, add notes to the SIR Line Items with Evidence and select the lowest level of implementation suggested by a team member.
- The SIR is a system assessment of the staff beliefs and action. As a result, the SIR is a leading indicator of the trajectory of your school. Student outcome assessments are a lagging indicator.
- The SIR is an annual assessment. Schools should take it at a time that works in their school improvement planning cycle (i.e. if you plan for 2021/22 in spring 2021, take the SIR prior to the planning meeting).
- When the SIR is completed, your [Wisconsin Rtl Center Technical Assistance Coordinator](#) will send SIR reports.
- If more than one school in your district takes the SIR, [Wisconsin Rtl Center Technical Assistance Coordinator](#) will send district level graphs.
- An [overview of all system assessments](#) supported by the Wisconsin Rtl Center is available.
- Please contact a [Wisconsin Rtl Center Technical Assistance Coordinator](#), CESA consultant, or attend a networking session to learn more about how to use system assessments for continuous improvement.