






Best practices for a virtual learning environment

Technical setup	
	<p>WIFI/BROADBAND INTERNET</p> <ul style="list-style-type: none"> • Recommend 2.5 MBPS download speed (test your device at speedtest.net) • Turn off WIFI enabled devices (printers, smartwatches, etc.)—hard-wire in if possible
	<p>ZOOM’S VIRTUAL ENVIRONMENTAL</p> <ul style="list-style-type: none"> • Download the latest version of Zoom (it’s free and it only takes a moment to download) • Use the #pbislc21 Zoom conference hub to access everything you need from one place • Teams will share how they'll use chat, breakout rooms, and Google docs in each session
	<p>DOWNLOAD THE CONFERENCE APP—ON YOUR MOBILE DEVICE</p> <ul style="list-style-type: none"> • Set alerts for the sessions you plan to attend • Access all session material (handouts, slides, video links, and surveys) • Tell us what you think by leaving feedback after each session • Network with practioners from the local and national level
Environmental setup	
	<p>LOCATION</p> <ul style="list-style-type: none"> • Quiet and free from distractions—make plans where possible to remove barriers to learning by closing your email and any browser windows not related to your professional development • Grab your favorite healthy snacks and beverages to keep your energy up • Take advantage of breaks and practice deep breathing to strengthen your brain
	<p>SET YOUR INTENTION AND ATTEND TO YOUR LEARNING</p> <ul style="list-style-type: none"> • In your journal, write down key ideas, what you want to share with your team, reflections, and #FavoriteQuote (share some session quotes on Twitter and Facebook and tag @WisRtICenter) • Get ready to learn, ask questions, and engage with learners and your team • Draw connections between the content and what your school/district needs from your data